



Gresham Drive, Lawley, Telford TF3 5ES
Principal: Mrs Andrea Mitchell
Telephone 01952 630383



Grainger Drive, Apley, Telford TF1 6UL
Principal: Mrs. Andrea Mitchell
Telephone 01952 259270

25th March 2020

RE: Coronavirus update

Dear Parents / Carers,

As you are all acutely aware, the situation regarding the Coronavirus pandemic is changing rapidly, forcing the nursery to make some difficult decisions. It is with a very heavy heart and great sadness that we have decided to temporarily close the nursery until the time when we are deemed allowed to return to work. It has not been an easy decision to make but at the heart of it is the safety and well-being of all our children, their parents and families and all our staff. Both nurseries will be closing their doors at 6pm on Friday 27th March 2020.

There are a few housekeeping points to make:

- April invoices will **not** be emailed out to you as payment for April is not required. If this continues into May and/or June as well, then the same will apply – no payment will be required.
- Any voucher payments we receive will be held on your account as a credit. We will be unable to refund them back to the voucher company.
- Please cancel any standing orders you have set up to the nursery, as we will not be able to refund any payments for the foreseeable future. If payments are received, they will be held on your account as a credit.
- We will be able to access the emails. You might not get a response back straight away, but we will endeavour to get back to you as soon as possible.

We would like to reassure parents that all the fun Easter activities we had planned to do at nursery will be put on hold and these will be carried out on our return to nursery. We will also keep you as informed as possible with regular updates and regarding the re-opening of the nursery. Please be assured that, on our return to nursery, all the staff will work extremely hard to settle the children back in.

We have put together a few links to some websites that may prove helpful over the coming weeks or months:

Twinkl: <https://www.twinkl.co.uk> – use the offer code UKTWINKLHELPS for a month's free access
Jolly Phonics: <https://www.jollylearning.co.uk>
Gov.uk website: <https://www.gov.uk/topic/government>
Telford Crisis Foodbank: <https://telfordcrisissupport.org.uk/about/telford-foodbank>
NSPCC: <https://www.nspcc.org.uk>
Family Connect: <https://www.familyconnecttelford.co.uk>
Samaritans: <https://www.samaritans.org>

We would like to thank you all for your messages of support and for your understanding during these very difficult circumstances.

Stay well, stay safe and please look after yourselves. We will look forward to seeing you all on the other side.

Best wishes

Andrea and Julian Mitchell (Owners)